



HOSTING A
MICHIGAN'S AMERICORPS PROGRAM



AmeriCorps Agency

Structure of National Service

Michigan Community Service Commission

Overview of AmeriCorps

Program Requirements

AmeriCorps Grant Guidelines

**Budget Information** 

Grant Application Process & Timeline

Next Steps

Established in 1993, the AmeriCorps Agency, formerly known as the Corporation for National and Community Service (CNCS), is a federal agency that engages millions of Americans in national service programs.

Mission: To improve lives, strengthen communities, and foster civic engagement through service and volunteering.

AmeriCorps is the nation's largest grantmaker for service and volunteering.





# Michigan Community Service Commission

The Michigan Community Service Commission (MCSC) utilizes service as a strategy to address the state's most pressing issues and empowers volunteers to strengthen communities.













#### **Volunteerism**

Support volunteer best practices and inspire people to make an impact

#### **AmeriCorps**

Subgrant funds to eligible entities to engage individuals in national service

# Mentor Michigan+

Support mentoring and youth development programs

# Disaster Preparedness and Response

Volunteer management Donations management



### MICHIGAN'S AMERICORPS STAFF

Shannon Zoet Program Officer

Megan Foresman Program Officer

Joy Alston Program Officer

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Kasie Bennett Administrative Assistant

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## AmeriCorps State & National

AmeriCorps engages more than thousands of people in intensive service each year at locations across the nation including nonprofits, schools, public agencies, and community and faith-based organizations across the country.

AmeriCorps members help communities tackle pressing problems while mobilizing millions of volunteers for the organizations they serve.

Member gain valuable professional, educational, and life benefits, and the experience has a lasting impact on the members and the communities they serve.

## Examples of AmeriCorps Service

Mentoring youth or tutoring students

Helping food insecure families access resources and healthy options

Removing invasive species, clearing trails, cleaning up rivers

Helping veterans and military families navigating resources

Disaster preparedness training and response

Financial literacy workshops and training

Community board ups and blight reduction



# AmeriCorps Focus Areas

Programs may operate in areas other than these

focus areas.

The AmeriCorps Agency also identifies funding priorities each year.

Disaster Services

**Education** 

**K** Economic Opportunity

Environmental Stewardship

**†** Healthy Futures

Veterans and Military Families



## Disaster Services

- Increase the preparedness for disaster
- Improve readiness to respond to disasters
- Help individuals recover from disasters
- Help individuals mitigate disasters

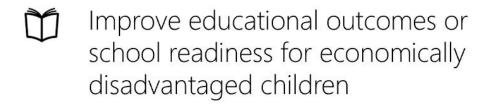


## **Economic Opportunity**



- Help economically disadvantaged people
- **M** Enhance financial literacy
- Transition into or remain in affordable housing

### Education





Support economically disadvantaged students in post-secondary institutions



## Environmental Stewardship



Energy efficiency

Water consumption

Renewable energy use

**Ecosystem improvements** 

## Healthy Futures

- Improve access to primary & preventative health care
- Increase seniors' ability to remain in their homes
- Increase physical activity & improve youth nutrition



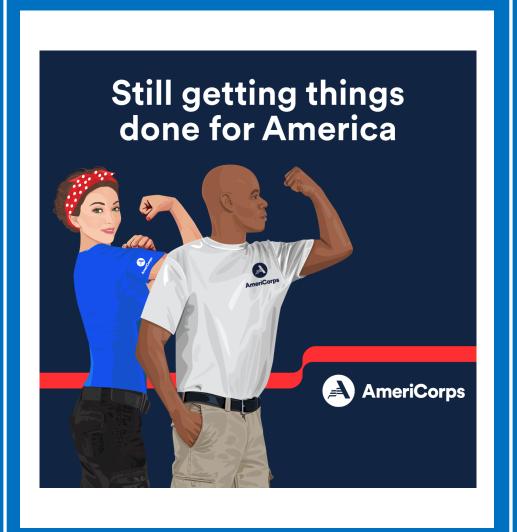
## Veterans and Military Families



- Positively impacts veterans' quality of life and improves military family strength
- Connecting veterans to volunteer service opportunities
- Mentorship and tutoring for military children, legal assistance, affordable housing, health care, counseling, and more



- Living allowance
- Student loan forbearance
- Education award to pay for college/university or repay student loans
- Health insurance for fulltime members
- Child care for full-time members
- Skill development & career opportunities
- Community connections



#### MEMBER SLOT TYPES

• Full-Time	1,700 hours
Reduced Full-Time	1,200 hours
• Half-Time	900 hours
• Reduced Half-Time	675 hours
Quarter Time	450 hours
Minimum Time	300 hours
Abbreviate Time	100 hours



#### LeaderCorps

One representative from each program collaborates to strengthen the national service movement and promote awareness of AmeriCorps in MI.

#### National Days of Service

Programs can plan or participate in National Days of Service projects through the state.

#### Member Celebration

A statewide conference and celebration of national service.

#### AmeriCorps Week

A weeklong celebration of AmeriCorps, its programs, and the members who serve.

# Russ Mawby Signature Service Projects

Large scale regional service projects that engage members from programs across the state.

#### OPERATING AN AMERICORPS PROGRAM

#### Host organizations must:

- Employ one FT staff for program management
- Provide required match funds
- Fully manage the program at the local level
- Identify and support service sites
- Recruit and manage its own AmeriCorps members
- Manage payment of AmeriCorps member living stipends
- Track and report progress toward program goals
- Require AmeriCorps staff to attend mandatory trainings
- Participate in statewide member events and activities





#### AMERICORPS GRANT GUIDELINES

Strong program design with a clear theory of change, logic model, and evidence-based or evidence-informed interventions

AmeriCorps members cannot duplicate or displace staff or community volunteers

AmeriCorps members cannot be placed in an administrative function

Organizations must apply for a minimum equivalent of 10 MSY (Member Service Year = full-time equivalent)

For example: 20 half-time or 40 quarter-time members

#### TRAINING REQUIREMENTS

New Program Director training

Monthly Program Director meetings (in person & virtual)

One Organizational Leader meeting





# REPORTING REQUIREMENTS

#### Fiscal:

Monthly PERs & statement of expenditures

Mid-year & end-of-year aggregate financial reports

## **Programmatic:**

Quarterly progress reports Final close out report

### **BUDGET INFORMATION**

Program operating budget = CNCS share (grant funding) + Grantee share (match funds)

#### **CNCS Share**

The amount requested as the CNCS share cannot exceed the maximum cost per MSY (Member Service Year).

Member Service Year = one full-time equivalent member slot

Maximum cost/MSY is set by the AmeriCorps Agency each year.

#### **Grantee Share**

Minimum match = 24% for first 3 years

Match requirement increases incrementally, maxing out at 50% in year 10.

Sources of match: private, state/local, federal Types of match: cash or in-kind

Examples of match: local foundation grants, inkind donations, state and federal grants, agency general revenue, service site fees

### **BUDGET INFORMATION**

#### **Alternative Match Schedule**

Alternative matching requirements increase to 35% instead of 50%.

Must demonstrate that the program is located in:

- A rural county OR
- A severely economically distressed community

#### **Match Waiver Request**

To request a match waiver, grantee must demonstrate four criteria:

- I. A lack of resources at a local level
- 2. The lack of resources in your local community is unique or unusual
- 3. The efforts you have made to raise matching resources
- 4. The amount of matching resources you have raised or reasonably expect to raise



- Develop your idea
  - What is the community need?
  - How will you address it with AmeriCorps?
  - Gather data and evidence to support your idea
- Organize any community partners
- Review past NOFO and application guidelines
- Connect with the MCSC's AmeriCorps staff
- Review timeline information on MCSC's website

### FOR QUESTIONS OR MORE INFORMATION

https://www.michigan.gov/mcsc

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